

Position: Project Officer Community Development & Peacebuilding for Peace Village Kuron



The Holy Trinity Peace Village Kuron (HTPVK) is looking for a dedicated **Project Officer** to fill a vacancy from April 2013. HTPVK was started in 1999 as a demonstration farm by Bishop Paride Taban, the first Bishop of the diocese of Torit. In February, 2004, when he retired from administrative duties and became Bishop Emeritus, HTPVK was established as an exemplary Village where people from different tribes, nations and religions live and work together to promote peace and development in their surrounding. HTPVK is a registered Non-Profit Organisation under the Catholic Diocese of Torit. The village is situated remotely in Kauto Payam, Kapoeta East County, Eastern Equatoria State in the Republic of South Sudan along the road from Narus to Boma. The HTPVK is running various projects in the field of agriculture, education, health and peacebuilding while constantly maintaining and upgrading its infrastructure and service delivery.

Tasks and responsibilities:

- Become a key member of the HTPVK's Community Development & Peacebuilding Department (PB & CD Dept.)
- Spearhead the administration and conduct of one of the projects under the PB & CD Dept.
- Actively participate in all phases of the project cycle: planning, proposal writing budgeting, implementation and evaluation
- Produce reports to funding organisations in cooperation with the programme advisor
- To draw up and monitor three months implementation plans
- Organise and conduct peace meetings, trainings and peacebuilding activities according to project implementation plans
- To ensure good relations with the community, collect and crosscheck information on the security situation
- To train community members on conflict resolution, mediation, arbitration and negotiation in cooperation with the Peace Programme Advisor
- to sensitize and educate the community using innovative methods
- organise and facilitate rehearsals and the performances of the participative theatre group
- To work closely with the community and the field officers to ensure the conduct of all planned activities
- To ensure to build his/her own capacity in project design, administration and management in close collaboration with the Peace Advisor
- To support other departments and the Management in translating and managing community relations
- Perform other related duties as required by the HoD or the HTPVK administration

Skills and requirements:

- Diploma or university degree (or practical experience) in Community Development, Social Work & Social Administration, Peacebuilding and Conflict Resolution or any other field relevant to Development and Peacebuilding work.
- Two or more years of work experience doing field work in a non-profit organisation
- High personal integrity, motivation and very good social and verbal skills
- Ability and willingness to work as multinational team and work in a remote area with Internet access, but no telephone coverage.
- Good oral and written skills in English
- Fluency in Toposa Language and familiarity with Toposa Culture
- Basic computer skills: esp. Microsoft Word, Internet and E-mail Communication
- Ability and willingness to train local communities
- Ability to attend to problems and to solve conflicts quickly
- **Women are strongly encouraged to apply**

Applications:

- Kuron Peace Village is an equal opportunity employer of men and women.
- More information on Kuron Peace Village is available at www.KuronVillage.net.
- The deadline for applications is midnight, Sunday, April 10, 2013.
- Applications should be e-mailed to KuronPeaceVillageHR@gmail.com with copy to admin@kuronvillage.net
- Applications should include a letter explaining why and how you believe you can help the team at Kuron Peace Village and Curriculum Vitae with at least 3 references with names, positions, e-mail addresses and phone numbers for each reference.
- If possible, at least one reference should be a supervisor from a current or former employer.
- Only shortlisted candidates will be contacted.
- Final candidates will be invited to Kuron for final interviews.
- Staff accommodations in Kuron include electricity, showers, satellite Internet access, shared satellite television and movies, and the option to use the guest house dining service.